

16 MAY 1969

MEMORANDUM FOR THE RECORD:

SUBJECT: Modification of Records Storage Facility, [REDACTED] 25X1A6a

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1. [REDACTED] of the DDS Records Management Staff visited the Engineering Branch the afternoon of 13 May 1969 and discussed with [REDACTED] and myself both the problem (lack of space) and the proposed course of action involving the records storage facility at [REDACTED]

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2. [REDACTED] has for a long time been investigating the possibility of various types of movable motorized shelving which can be installed in the facility. They have even discussed tentative approaches and obtained a rough cost estimate from at least one vendor in the neighborhood cost of about \$860,000.

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3. However, there are several questions concerning the proposal which [REDACTED] would like resolved. These are questions such as:

a. Will the structure carry the additional load?

b. Is there sufficient electrical capacity for the various drive motors that will be required?

c. Will it have any effect on the heating and ventilation system as presently installed?

They would like answers to these and similarly related questions. They would also like a firm budget cost estimate, so that they can present the proposal to Mr. Bannerman early next fiscal year. They would also like a comparative analysis of at least the three brands of shelving that they have so far located. If an A&E has additional suggestions they would be glad to entertain them.

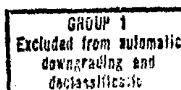
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4. After discussing these requirements in some detail, it was agreed that Real Estate and Construction Division, (RECD), and [REDACTED] would approach the [REDACTED] in the customary manner to request a feasibility study to resolve the outstanding questions. The results of the study, if favorable, would also be used as a basis for submitting a request for project approval to the DDS and Colonel White. A tentative completion date for the study was set at about mid August 1969.

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5. [REDACTED] asked about the costs of such a feasibility study and without pinning down precise figures, we estimated that this would be \$5,000 - \$10,000, undoubtedly less than the earlier study proposed at [REDACTED] which involved a comparative evaluation of several different approaches: building expansion vertically, horizontally, and even consideration of additional sites at [REDACTED] all for \$17,000. It was agreed that RECD would prepare an initial letter to the [REDACTED] outlining our requirement, and also mention the job to [REDACTED] at [REDACTED] so that he would be aware of the project. We would make an effort to get the job underway as quickly as possible based on this verbal request, assuring funds for the study can be made available.

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6. [REDACTED] DDS Staff, had earlier advised Chief, RECD that this project did NOT involve yearend FY 69 funds for accomplishment of the project.

SIGNED

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[REDACTED]  
Acting Chief

Engineering Branch, Real Estate and Construction Division

Distribution

Orig - OL/RECD/Official

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1 - [REDACTED]

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① - C/RAB/SSS [REDACTED]

1 - OL/RECD/EB/Chrono

1 - OL/RECD/Reader File

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1 - OL/RECD/TFC

OL/RECD/EB [REDACTED] jep/3023  
(15 May 1969)

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(NOTE) In a subsequent telephone conversation on 15 May between [REDACTED]

were in agreement that they could not obligate funds for a feasibility until such time as they had, at least, an agreement in principle from Mr. Bannerman on the project as a whole. Therefore, we should have our letter to the [REDACTED] and the scope of work prepared, but held in abeyance until requested to proceed (i.e., money made available).

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